

Tenant Move Out Checklist

- Notify property management with a proper notice that you will not be renewing your lease.
- Schedule utilities to be turned off the day <u>after</u> your final day of occupancy.
- Ensure the home has been fully cleaned with <u>no</u> debris in the house or on the street.
- Ensure all appliances are clean.
- Arrange a key and opener transfer with property management or drop off at the Landmark office during our hours of operation; Monday - Friday, 8AM - 5PM.
- Replace any missing or non-working light bulbs.
- Replace any low batteries in the thermostats and smoke detectors.
- Replace all air filters.
- Make sure the plumbing lines for the refrigerator and washer are not leaking when appliances are detached.

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Make sure we have your forwarding address for your deposit.